

# How to Access MAHEC Course Evaluation and Certificate

If you have any questions, please contact us at **828-257-4475** and we will be happy to assist you. Thank you for choosing MAHEC for your continuing education needs!

## **HOW TO LOG IN**

Log in to the MyCE Area of MAHEC's website by going to **www.mahec.net** and clicking on "CE Login" in the upper right hand corner. This will take you to a login page that looks like this:



Once you are logged in, click on the desired **course name**.

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K	My Courses				
UNC HEALTH SCIENCES at	$\mathbb{Q}^{-}$ Click on the course title to access the course handouts / materials, evaluation, and certificate.				
MAHEC	Show 25 • entries			Search for Cours	30
I My Courses	Course \$	Start Date 🗸	Status		
? Need Help	Current Trends in Tobacco Use Webinar Series Women and Tobacco Use: Emerging Products and Cessation Resources	4/16/2021	Certificate available on 4/19/2021 1:30 PM	ļ.	
Course Catalog	Pharmacology Made Insanely Easy	3/25/2021	Email Confirmation		
MAHEC Website	Current Trends in Tobacco Use Webinar Series Contemporary Tobacco Use Treatment	2/10/2021	Certificate available on 2/13/2021 4:00 PM	l.	
	The Pearls of Pre-briefing	12/14/2020	Online Self-Paced Learning Not Comple	ted Expires on	1/28/2021
	4th Annual Dr. Suzanne Landis Geriatric Summit: Bright Spots for the Future (Webinar)	11/20/2020	Evaluation required for certificate		
	Showing 1 to 5 of 5 entries			Previous 1	Next

(continues on reverse)

## **EVALUATION**

You will receive an email letting you know when you can complete your course evaluation. The evaluation can be accessed by clicking the **"Evaluation"** tab at the top of the page.

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UNC HEALTH SCIENCES at MAHEC	4th Annual Dr. Suzanne Landis Geriatric Summit: Bright Spots for the Future (Webinar)		
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? Need Help			
Course Catalog			
MAHEC Website			

## CERTIFICATE

Once your evaluation has been submitted, click the **"Certificate"** tab at the top of the page to save and/or print your certificate.

A MAHEC MyCE Area		🐣 Sara Christensen	එ Logout
UNC HEALTH SCIENCES at MAHEC	4th Annual Dr. Suzanne Landis Geriatric Summit: Bright Spots for the Future (Webinar)		
I My Courses	Click here to access the course certificate		
? Need Help			
Course Catalog			
MAHEC Website			

# **CREATE AN ACCOUNT** (optional)

If you do not have account, we encourage you to set one up at **www.My.NCAHEC.net**.

Select the **"create an account"** link in the upper right hand corner. This is a secure website available to all NC AHEC customers.

Once your account is set up, you will always be able to use the login and password you created at MAHEC's website, and you will be able to view your transcript at the MyAHEC website.