### Create a Guest/Visitor Account in UW-Madison ICEP CE Learning Portal

- 1. Go to https://ce.icep.wisc.edu
- 2. Select "Create Account"



3. Under VISITOR -> New Account, select "Create an account login and password."

School of Medicine and Public Health School of Nursing School of Pharmacy     Index     COURSE CATALOG   ABOUT ICEP -   LEARNING COMMUNITIES   Home   Home     If you have a UW-Madison NetID and password, you may not create an account. Please click the "UW-Madison NetID login" link at top of the page or contact us at help@icep.wisc.edu for help. Creating multiple accounts may result in the loss of earned credits.     Image: Course of UW-Madison NetID     Image: Co					<b>۵</b> 0/	W-Madison NE	TID login 🖨 Visita	or login 🛛 🗈 Create account
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New Account     Create an account login and password					New Acco		and ansaured	

4. *Complete* the **fields**. Fields with an \* are required.

5. Special note for the **CREDIT ELIGIBILITY** field:

Select only the credit(s) for which you are eligible.

#### 6. Special note for the **SPECIALTY BOARDS** field:

If you are a member of a specialty board, you MUST add your board and board ID in order to receive applicable credit.

- a. If you are a **Pharmacist**, *select* "National Association of Boards of Pharmacy" and in the **Unique Board ID Number** field, *add* your <NABP e-Profile ID>.
- b. If you are a **Physician**, *select* your specialty board if applicable, and *enter* in your <Board ID>. Use the ADD **ANOTHER** button to add another board.

CREATE A VISITOR ACCOUNT	REQUEST NEW PASSWORD VISITOR LOGIN
A If you have a UW-Maa at the top of the page credits.	tison NetID and password, you may not create an account. Please click the "UW-Madison NetID login" lin or contact us at help@icep.wisc.edu for help. Creating multiple accounts may result in the loss of earned
ISERNAME * paces are allowed; punctuatio	n is not allowed except for periods, hyphens, apostrophes, and underscores
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PREHX - None -  -  - None -  -  -  -  -  -  -  -  -  -  -  -  -	g whether or not you are a human visitor and to prevent automated spam submissions.

7. When you are done, *click* the "CREATE NEW ACCOUNT" button.

8. You will be brought back to the **Home** page. A message will appear indicating your changes have been saved, and you are logged in. You may now use your <username> and <password> to log into the system in the future.

Interprofessional Continuing Education Partnership	School of Medicine and Public Health School of Nursing School of Pharmacy	Find a course
HOME COURSE CATALOG ABOUT ICEP - LEARNING C	OMMUNITIES	
MY ACCOUNT		
VIEW EDIT BOOKMARKS MY ACTIVITIES ORDERS		
VIEW EDIT BOOKMARKS MY ACTIVITIES ORDERS		

- 9. Select the Mobile tab, (mobile phone must be registered to receive CME credit).
- 10. Enter your ten-digit mobile phone number, with NO parentheses or dashes. Below is an example.
- 11. Select "Country" from the dropdown.
- 12. Select "CONFIRM NUMBER."

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13. The page will change and indicate that a code has been sent to your mobile phone.

- 14. Using **your mobile phone**, go to the messaging app that manages your phone's text messaging.
- 15. Find the message sent from UW-Madison ICEP. Below are examples from an iPhone, with a code of 7601.

	HI AI&I ▼ 8:40 AM 7 ♥ \$ 82% ■ +1 (608) 260-7097 i Text Message Today 8:39 AM
O・40 Friday, October 20	UW–Madison ICEP confirmation code: 7601
MESSAGES now +1 (608) 260-7097 UW-Madison ICEP confirmation code: 7601 NEWS 21m ago TIME A meteor shower will light up the sky this weekend. Here's how to watch	NOTE: This is the number you will text your attendance to for an event that uses this feature. You may want to add this as a contact in your phone for easy reference.
NEWS 23m ago The Wall Street Journal How WeWork, the tech-savvy real- estate company, defends its \$20 billion valuation: 'We frankly are our own category'	Image: Text Message       Image: Text M

Push Notification on Lock Screen

From within Message App

- 16. On the **Mobile** screen, *enter* your unique <four-digit code> CONFIRMATIONCODE.
- 17. Select "CONFIRM NUMBER"

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18. If you wish to disable messages from this system between certain hours, you can do so now.19. Select "SAVE."



20. A message will appear indicating that your changes have been saved. You are now set up to send in your attendance via text messaging. Events that use this feature will provide instruction.

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21. *Select* the **HOME**, **COURSE CATALOG**, **RSS CATALOG**, **MOC**, and **LEARNING COMMUNITIES** tabs to explore our online and live course offerings.

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# After Session Evaluation Instructions

- 1. You will receive an e-mail after the session to complete an evaluation for the session. If you did not register your mobile phone and text the code to ICEP you will not be able to complete the evaluation.
- 2. Log into your account at: https://ce.icep.wisc.edu
- 3. Go to the session home page.

### **COLLABORATIVE GENOMICS CONFERENCE (2018-20)**

#### FEATURES

- Home Sessions
- RSS COORDINATOR(S): • Kimberly ANDERSON
- Lori HalversonREVA FINKELMAN

#### SERIES DATE:

Sunday, July 1, 2018 - 12:00am to Tuesday, June 30, 2020 - 11:59pm

#### **SERIES OVERVIEW**

The Collaborative Genomics Conference is a monthly online case conference that provides laboratories across the country the opportunity to share unique and/or novel cases/case series with the aim of updating overall genetic knowledge, enhancing communication of genetic information across disciplines, and improving clinical laboratory practices for improved patient care.

#### TARGET AUDIENCE

PHD, MD, RN, Genetic counselors. Healthcare professionals who generate or use genomic/genetic data in their practice.

### PLANNING COMMITTEE

Kimberly Anderson, M.S. CGC, Chair Vanessa Horner, PhD, FACMG Kaitlin Lenhart, PhD Lori Halverson, Coordinator Fen Guo, Ph.D Daniel Kurtycz, MD

4. Click on sessions and find the session you attended.

# SESSIONS FEATURES Session Date Home Sessions CGC Case Conference May 12, 2020 05/12/2020 - 1:00pm to 2:00pm Collaborative Genomics Conference - Planning Committee Disclosure Session. 06/30/2020 - 1:00pm to 2:00pm

5. Click on "Begin".

### CGC CASE CONFERENCE MAY 12, 2020

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510715	Collaborative Genomics Case Conference	
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MIN	001020	
mbers	SESSION DATE:	
orkflow	Tuesday, May 12, 2020 - 1:00pm to 2:00pm	
oup aasnooara oup report	LOCATION:	
	Wisconsin State Lab of Hygiene	
	2nd Floor Conference Room	
	Madison, WI , WI 53706	
	United States	
	See map: Google Maps	
	PRESENTER(S):	
	Brynn Levy, MSc (Med), PhD, FACMG Brohmi Kanagal Shamang MD	
	Rashini Kanaga-Shamanna, Mb	
	1.00 University of Wisconsin-Madison Continuing Education Hours	

6. Click on the "Evaluation" from the progress bar to the left, (image 4).

#### CGC CASE CONFERENCE MAY 12, 2020 **EVALUATION** ← RETURN TO COURSE HOME VIEW EDIT WEBFORM RESULTS **COURSE PROGRESS** 📀 You have already submitted this form. View your previous submissions. • ATTENDANCE **EVALUATION** EVALUATION -O OPTIONAL Complete Start COMPETENCE FINAL • CREDIT This educational series improved my ability to: O COMPLETE No Met ≡ than than Improve E) Recognize both common and rare genetic abnormalities associated with developmental delay, 0 ٢ 0 0 infertility, prenatal ultrasound finding, and oncology specimens. Effectively communicate genetic information across healthcare team 0 0 0 0 members from difficult professions and disciples.

# How to Access CME Session Transcript

- 1. Log in to <u>https://ce.icep.wisc.edu</u> with your account log in and password.
- 2. In the top right corner of your screen, select "My account"



3. Select the **MY ACTIVITIES** tab.

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#### 4. *Select* the **Session credit** tab.

navigate to the session.

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- 5. The Total Session Credit view will appear with a list of RSS sessions you have attended.
  NOTE: If you attend a session that has a required evaluation, the session will not show up until you have completed the evaluation. See the post-session email or go to the RSS Catalog to access the series and
- 6. *Select* "Download PDF" to download a transcript of your RSS sessions.

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